# EAST END MOBILE HOME PARK RELOCATION ASSISTANCE PROGRAM
# FACT SHEET

## GENERAL INFORMATION:

- The purpose of the program is to provide funding to supplement the relocation expenses of the tenants of East End Mobile Home Park that are eligible for assistance.
- Tenants interested in receiving assistance must submit an application to determine eligibility. The application must be submitted **between 09/13/2016 to 01/31/2017**. The total amount authorized per lease is **$2,300.00.**

## APPLICATION PROCESS:

- The program will only consider those residents who have a lease with the East End Mobile Home Park and whose names are listed as tenants in the contract as qualified applicants.
- Applicants must complete and submit their application to the Department of Social Services of the City of Manassas. Tenants may obtain an application at the Department of Social Services or ask a Department representative to send the application by mail or fax. The Department office hours are: Monday, Tuesday, Thursday and Friday from 8:30am-4:30pm; Wednesday from 10:15 am-4:30pm.
- Applications must contain all information requested and all required verifications attached.
- Once the application with required verifications is submitted, a representative of the Department will be available to meet on a walk in basis with the applicant for an eligibility determination interview. All interviews will be conducted on Tuesdays and Thursdays on a first come, first serve basis.
- When all necessary information is provided, the application will be processed within seven (7) business days. Once a decision has been made, applicants will receive an eligibility determination letter.
- If assistance is approved, applicants will receive the approved amount by check. The check will be available within fourteen (14) business days after approving the application. The check will be sent to the mailing address provided by the applicant.

## REQUIRED VERIFICATIONS:

- A letter from the current Landlord stating arrangements have been made to move your trailer to another location or a statement from the Landlord that you have signed your trailer over to him/her.
- Government Issued Picture ID: Driver's License, Virginia Identification Card, Work ID, Passport, Passport card
- Verification of Income: Pay Stubs from previous month or letter from employer
- Lease/mortgage agreement or letter of confirmation from new Landlord showing new address.

**NOTE:** If you have any outstanding taxes or fines that are owed to the City of Manassas, any financial assistance you may receive from this program may be reduced by the amount you owe.

## INCOME LIMITS:

| Household Size | Monthly Gross Maximum |
|---|---|
| 1 | $3,170 |
| 2 | 3,620 |
| 3 | 4,075 |
| 4 | 4,525 |
| 5 | 4,887 |
| 6 | 5,250 |
| 7 | 5,612 |
| 8 | 5,975 |

TRAILER LOT # _____ DATE APPLICATION RECEIVED: _____ WORKER NUMBER: _____

# APPLICATION FOR RELOCATION FUNDS

PLEASE ANSWER ALL QUESTIONS COMPLETELY

LESSEE NAME: _____ PREFERRED LANGUAGE: _____

MOBILE HOME LOT ADDRESS: _____

MAILING ADDRESS: _____

NEW ADDRESS OR RESIDENCE: _____
(Where you are moving too)

**TELEPHONE NUMBER:** Home Phone: _____ Cell Phone: _____

LIST EVERYONE IN YOUR HOME:
(List yourself first and every person living in the home)

| NAME | RELATIONSHIP | DATE OF BIRTH | WORKING yes/no | MONTHLY GROSS INCOME & PAID weekly, bi-weekly, monthly, semi-monthly |
|---|---|---|---|---|
| | SELF | | | |
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I certify that the above statements and attachments are true and correct to the best of my knowledge.

Applicant's Signature: _____ Phone #: _____ Date: _____

Interpreter Signature: _____ Phone #: _____ Date: _____

Completed on behalf of applicant by: _____ Phone # _____ Date: _____

# CASA and families living in East End Mobile Home Park, denounce and ask the Mavor and Council of the Citv of Manassas that:

City of Manassas, September 8th, 2016

In a census conducted with 38 of the 58 families threatened with a mass eviction by the Mayor and Council of the City of Manassas, community East End Mobile Home Park , it has been determined that these family groups are composed of a total of 166 people, including 61 children, two of them with special abilities.

The City of Manassas decided on the 25th of April 2016 to make a purchase offer to the owners of the land located at 9021 Centreville Rd, Manassas, VA 20110, where are settled 58 mobile homes (called trailers), with an equal number of families.

As a result of irresponsibility and breach of the landowners, since 2008 there are problems of deterioration of the system of drains of sewage and storm drains in the housing complex, and the Mayor and City Council decided to make the purchase offer. The owners refused to solve the problem from the beginning and today the system is pretty run down.

In April 2016, residents were notified of the agreement and purchase intent of the City by the company that manages the housing. On August 29th, the same company notified the inhabitants they will evacuate for the 28th of February 2017.

On three occasions it was requested to officials of the City of Manassas a meeting to inform the community about the process of buying/selling of the land, in order to know what were their plans with regard the destination of families, seek and find a solution to not affect the housing situation of families and would cause them economic damage or loss of their mobile homes.

In a telephone conversation on June 23rd of 2016, the Director of Economy Development, Patrick J Small pledged to seek a favorable solution for the community. But he said he could not hold any meeting until the deal of purchasing was over.

The City denied the right to the community to be informed and violated the obligation that it has to inform the community, using the ruse to conceal information about the negotiations and arrangements with the owners and avoiding meet with the community to avoid giving explanations about the implications and consequences of the purchasing of the property would bring to families.

On Friday September 2nd, the Department of Social Services of the City mailed a call to several families to hold a meeting on September 8th, where they might fill out the forms of assistance that could provide for some of the families, which would be analyzed them. That is, those who qualify under the criteria of the Department.

This call to the meeting is a mockery of the Mayor and Council of the City of Manassas, because according to the census done with the 38 families it has been determined that the homes of 28 of these families own the mobiles, while 10 are still paying them whose total amount owed is $117,000. The total value of the 38 houses is 952 thousand 500 dollars.

The agreement to purchase the land is $ 1.9 million, from which the Mayor and City Council established arbitrarily and irresponsibly that the owners of the property should allocate an amount close to $1,200.00 to each family in compensation.

However, the cost of moving a mobile home is between 10,000 to 20,000 dollars depending on the size of the trailer and place to where to move. It has been estimated that the total cost to move the homes of 38 families surveyed would range more than $ 600,000.00.

During these years, the Mayor and Council of the City of Manassas, owners of East End Mobile Home Park and the company that manages the property have violated the Housing Act of Virginia in paragraph governing Parks Mobile Housing where it is set that the owners are obliged to public services such as water and drains dirty function properly.

The Mayor and Council of the City of Manassas has allowed over the years the owners have defaulted on their responsibilities and to undertake the process of purchase/sale of land with plans to evict families without regard to the consequences of damages and economic damage that will bring them, charging them all the consequences of which they are not responsible.

Therefore, we ask the Council of the City of Manassas and its officials not evict families Park Mobile Homes, and instead of that find a favorable solution to their needs and a wise solution to solve the drains problems.

CASA | WE ARE CASA SOMOS CASA

**To: City of Manassas,Mayor and Council Members**
**From: The 58 Families of East End Mobile Home Park**

City of Manassas, on the 8th of September, 2016

- The City of Manassas decided on April 25, 2016, to purchase the East End Mobile Home Park located at 9021 Centreville Rd, Manassas, VA 20110, where 60 families currently live.
- The decision of the City was to purportedly resolve the problems of deteriorated sewage and storm drain systems known to the City since 2008; problems never cured by the owners and that have grown worse since initially discovered.
- Only after April 25 2016, were residents notified of the intent by the City to purchase the Park through communication by the company that manages the property. On August 29th, residents received a formal notification from the management of the property letting us know that all the families have until February 28th to evacuate the land.
- On three occasions, residents have requested a meeting with officials from the City of Manassas to receive information about the process of buying/selling the land in order to understand how families are supposed to navigate this situation and ensure that they are not economically harmed or lose their mobile homes.
- The City never answered. In a telephone conversation on June 23th, 2016, the Director of Economy and Development, Patrick J Small pledged to seek a favorable solution for the community. But he said the City could not hold any meeting until the deal purchase/sale had been concluded. The residents believe that the City has used as a ruse the negotiations to avoid their obligation to inform the community about the implications and consequences that the purchase/sale of the property will bring to families. On the 2nd of September Social Services of City of Manassas sent us a mailed call to a meeting in September 8th.
- During these years, the City, the owners of East End Mobile Home Park and the company that manages the property have violated the Mobile Homes provision of the Housing Act of Virginia in that it has permitted the owners to provide housing where the residents are exposed to a system that mixed water and sewage.
- After first permitting the owners to operate under these health hazards for years, the Ciity then undertook the process of purchase/sale of land with plans to evict families without regard to the consequences of economic damages that will bring them. The owner/operator of the Park are compensated, the residents living under those conditions suffer the economic and housing losses.
- Therefore, we ask the Council of the City of Manassas and its officials to NOT EVICT FAMILIES from Park Mobile Homes. Instead of eviction, we ask that the City seek a favorable solution to the needs of the families and repair the drainage problems.

CASA | WE ARE CASA SOMOS CASA